

Effective Documentation of Teachers

*An online interactive training for HR Administrators, Principals,
Assistant Principals, and Teacher Appraisers*

Produced by ED311 & TASB HR Services



Presented by Jennifer Barton, Karen Dooley,
and Shannon Burns

December 2026 – March 2027 Training Window

TRAINING SCHEDULE

- **December 14, 2026 – January 20, 2027**
 - Watch Modules 101 & 201 at your convenience
 - You must complete these to join the live webinar
- **Wednesday, January 20, 2027, at 10 am**
 - Join TASB experts for a live interactive training and Q&A over Modules 101 & 201
 - (Allow a 2-hour window for live webinar)
- **January 20 - February 3, 2027**
 - Watch Modules 301 & 401 at your convenience during this 3-week window
 - You must complete these to join the live webinar
- **Wednesday, February 3, 2027, at 10 am**
 - Join TASB experts for a live interactive training and Q&A over Modules 301 & 401
 - (Allow a 2-hour window for live webinar)
- **March 3, 2027**
 - Complete any content and assignments you missed, fill out the evaluation form, and download the certificate of attendance